



Brighton and Hove
Learning Disabilities
Provider Forum

Minutes
15th April 2009
Room 1 Brighton Town Hall

| Present: | | | |
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| Diana Bernhardt | Lead Commissioner of Learning Disabilities | | |
| Kevin Murphy | B&HCC | | |
| Sheridan Lynch | Southdown Housing Association | | |
| Raymond Langley | Mencap | | |
| Tracy Mair | B&HCC | | |
| Lynda Fellan – Scott | Vig Care | | |
| Michelle Rumble | Regard Partnership | | |
| Anne Richardson | Supporting People & LD Commissioning | | |
| Nichola St George | LD Project Officer | | |
| Mark Hooper | Heritage Care | | |
| Val Foot | Mencap | | |
| Carole Porter | Mencap | | |
| Danny Rickaby | ILG (Independent Living Group) | | |
| Beth Hemsley | The Outlook Foundation | | |
| Sandra Peaty | Speak Out | | |
| Judith Cooper | B&HCC | | |
| Christian Smith | B&HCC | | |
| Hayley Gue | Mencap Society | | |
| Neil Holmes | Care Co-Ops | | |
| Gloria Valencia –Ruiz | Eaton Care | | |
| Natalie Winterton | B&HCC | | |
| Gemma Lockwood | B&HCC | | |
| Sarah Crowe | Minutes | | |
| Apologies: | | | |
| Sheila Moulton | Mencap Brighton, Hove and District | | |
| Naomi Cox | CLDT | | |
| Bernie Gilligan | ACH | | |
| Karen Kingsland | CLDT | | |
| Michael Stone | Scope | | |
| Bill Demel | In Touch | | |
| Items | | Action | By |
| 1. Introductions and Apologies - DB Brief introductions from everyone. Apologies received as shown above. | | | |
| 2. Minutes and Matters Arising – DB 1. SC to Confirm with JC around documents around DOLs Link below- http://www.dh.gov.uk/en/SocialCare/Deliveringadultsocialcare/MentalCapacity/MentalCapacityActDeprivationofLibertySafeguards/index.htm Everything covered on the agenda today. | | Contact JC | SC |
| 3. National and Local Update - DB 1. DB advised that with the Valuing People now update that recommended that the delivery plan should be read. DB advised that a new local planning group called the Making it happen Group has been set up with | | | |

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| <p>details to be added to the website. Key priorities to feedback to this group and then to the next partnership board meeting.</p> <ol style="list-style-type: none"> 2. AR advised that the Out Of Area tender had been issued. Advert placed last week and are looking for expressions of interest. This is for 5 individuals with service Learning Disabilities and communication problems. AR discussed the process of this including 4 weeks for the PQQ and then 2 weeks for people to ask questions. DB confirmed that the provider needs to have CSCI approval. AR confirmed that B&HCC will provide accommodation. 3. They are currently in the planning stage of carrying out with the Community Learning Disability Team review workshops. Reviews are a key priority of Valuing People Now. Also linking in to make this as person centred as possible and to make best use of reviews and learn from feedback received. 4. In relation to the cost matrix DB advised that some still have not been received in relation to spot contracts. DB advised that decisions will have to be kept to and confirmation of any uplifts to be issued shortly. 5. The newsletter has been issued and also an information session will be on the 27th May if anyone wishes to attend. Details to be sent shortly <p><u>Update on SDS - NSG</u></p> <ol style="list-style-type: none"> 6. NSG advised that her role is changing slightly and will also include Self Directed Support in Adult Social Care. GL presentation to follow later will include more details. 7. The first meeting of the new group was yesterday. This is a user representation group so are looking at a variety of approaches to help people and discuss and hurdles to SDS. Currently they are working on a postcard. They have also been awarded some money for training and the events are shortly. 8. NSG advised that a menu of services which she has gathered will be posted on the Partnership Board for people to wish to use SDS. 9. They are also trying to link the partnership board website to the Brighton and Hove website in order that a sequence can be seen. | | |
| <p>4. Contracts Update – JC</p> <ol style="list-style-type: none"> 1. JC introduced herself as the new contract manager 2. In relation to CHAS training all contractors should be accredited and the council will be able to pay for CHAS training for two years. 3. Older Peoples training is to focus on residential schemes. No dates have been set yet. 4. Please see update below from JC. <p><u>CHAS Training</u></p> <p>There is an expectation that all contractors providing services on behalf of the Council need to be accredited with the Contractors Health and Safety Assessment Scheme (CHAS) a national database of organisations that have been through a Health and Safety assessment, and have demonstrated adequate compliance and management standards. To support providers in achieving this, the Council's Health, Safety and Welfare Team are offering free training to providers. The Council is also paying for the first two years CHAS accreditation for each provider.</p> <p>The Health, Safety and Welfare Team are currently in the middle of running training for older people's care homes, and once this cohort has been attended to, will role this out to other providers, including under 65's (May</p> | | |

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| <p>2009 onwards). Regarding risk, the next focus will be on under 65's residential homes and day centres.</p> <p>The training lasts approximately 2 hours and has the following objectives:</p> <ul style="list-style-type: none"> ○ To give participants an understanding of the legal framework around health and safety ○ To give participants an overview of CHAS ○ To provide guidance on completing the CHAS application form. <p><u>Next step:</u> Identifying those providers who are <u>not</u> CHAS accredited. Could any provider organisation please contact Judith Cooper on: 01273 29 6313 or -: Judith.cooper@brighton-hove.gov.uk</p> <p>5. DB asked about the contract variation on DOLs</p> | <p>Clarification regarding contract variation</p> | <p>JC</p> |
| <p>5. Health Facilitator- NW</p> <ol style="list-style-type: none"> 1. Introduction from NW who discussed the presentation. 2. NW advised that health is vital as part of the Valuing People now report and that people with Learning Disabilities tend to have more health issues. 3. NW discussed the work which had been carried out locally and that Annual Health Checks and an action plan were in place. This is an enhanced service for people 18 and over. NW discussed the process of these. A list of doctors are available on the Partnership Board website. The health assessment packs are available on the Partnership Board website. The link to the Health Lives page of the partnership board web site, where people can find information about NW work, and the learning disability liaison team. http://www.brightpart.org/healthy.php 4. In relation to future plans NW advised that all should be able to have a registered check and that all services to be accessible. In the process of developing plans 5. NW advised that in relation to hospital services there are two new hospital liaison nurses who work out of hospitals and are contactable. There should be available information in all trusts. 6. A hospital resource pack is available shortly. There are also self assessment forms as a reference point. 7. NW asked for any feedback good or bad. SL advised that she had received very good feedback. SP mentioned that feedback received had also been good and that they had been very client focused. Discussion mentioned about incorporating Person Centred Plans with Health Action Plans and NW advised there is no rules on this as such but need to be careful around any confidential information. | <p>Circulate presentation with minutes.</p> | <p>SC</p> |
| <p>6. Linking LD and the B&HCC Personalisation Agenda - GL</p> <ol style="list-style-type: none"> 1. Introduction from GL who discussed the presentation. GL advised that her role was to expand SDS across Adult Social Care. 2. GL discussed the structure which was being put in place and also the workstreams. These workstreams include Commissioning and Contracting, Service user involvement and SDS Systems. This follows on from the ASC SDS strategy agreed at in September. 3. Discussion in the presentation about the Resource Allocation System and that a designer called FACE is in the process of developing a mechanism. Currently pilot of the RAS being used for Older peoples services 4. Presentation on the different groups and types of payments available | <p>Circulate presentation with minutes.</p> | <p>SC</p> |

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| <p>including individual budgets and personal budgets.</p> <p>5. Some discussion around the use of SDS from LFS and where money was being spent following a news story. NSG advised that in relation to SDS money is to be distributed as part of peoples plans and that there is a responsibility for monies to be used in a worthwhile and accountable way.</p> <p>6. RL asked about employment for Pas and if they would be CRB checked. GL advised that we work on a case of opt out and we do support them.</p> | | |
| <p>7. Commissioning Strategy Action Plan/Agenda Planner- AR/NSG</p> <p>1. AR went through the work plan.</p> <p>2. In relation to sharing best practice and to minimising risk, Looking to have case studies to be included at the meeting</p> <p>3. In relation to SDS planning to do a presentation in the end of summer.</p> <p>4. For employment Maureen Pasmore to be invited to attend a further event.</p> | <p>Invite Eva Jarvis and Tom Evans to forum</p> <p>Invite Maureen Pasmore to attend.</p> | <p>SC</p> <p>SC</p> |
| <p>5. Update: Partnership Board – SL</p> <p>1. Please email SL if you have contributions to add or wish to raise any issues S.lynch@southdownhousing.org. Partnership Board website is http://www.brightpart.org</p> <p>5. SL discussed Person centred planning and approaches subgroup, and will email out feedback around the theme of PCP/A shortly. Agreed that a session would be carried out with providers and also that providers attend the big meeting in order to encourage feedback and ensure there thoughts are taken into account.</p> | | |
| <p>10. Training and Development - KM</p> <p>1. KM advised that a newsletter for the independent and voluntary sector has been issued however no further updates</p> | | |
| <p>11. Agenda Planner - DB</p> <p>1 As discussed in the Commissioning Strategy Action Plan</p> | | |
| <p>9. AOB - None</p> <p>Next meeting: 10th June 10-12 Brighton Town Hall Room 1</p> <p>Following dates:</p> <p>2nd September 10-12 Brighton Town Hall Room 1 (Please update your diaries as previously booked for 5th August)</p> <p>14th October 10-12 Brighton Town Hall Room 1</p> <p>2nd December 10-12 Brighton Town Hall Room 1</p> | | |