



Brighton & Hove
Learning Disability Partnership Board
www.brightpart.org

**Brighton & Hove
Learning Disabilities Provider Forum
Minutes**

**3rd February 2010 2-4
Room 1 Brighton Town Hall**

Present:		
Diana Bernhardt (Chair) Naomi Cox Joanne Olbaldiston Daniel Parsonage Sheridan Lynch James Nordy Alex Reeve Beth Hemsley Judith Cooper Raymond Langley Narinder Sundar Mark Hendriks Sam Kirwan Sandra Stinton Steve Terry Anna Mather Michael Stone Sarah Crowe	Lead Commissioner for Learning Disabilities CLDT Manager Sussex Tikvah Commissioning Team Southdown Housing Association Regard Partnership SACT The Outlook Foundation B&HCC Brighton Hove & District Mencap Society Charity Commissioning Team Manager Commissioning Team Grace Eyre CMG CMG CMG Scope Minutes	
Apologies:		
Sheila Moulton Kevin Murphy Neil Holmes Karen Kingsland Tracy Mair Anne Richardson Kate Lee Speakout	Mencap Brighton, Hove and District B&HCC Care Co Ops Integrated Learning Disability Services B&HCC Commissioning Team Manager Outreach 3 Way	
Items	Action	By
1. Introductions and Apologies - DB Brief introductions from everyone. Apologies received as shown above.		
2. Minutes and Matters Arising – DB Minutes Agreed. Actions complete.		
3. Local Update – DB 3.1 Locally DB advised that there is a Partnership Board session on March 15 th PM in Hove Town Hall on employment, led by Maureen Pasmore. Looking for as many providers to attend as possible and to provide providers with ideas to help people be supported into work as well as preparing people for work. 3.2 Council is due to write to service around uplifts. Due to formally be agreed by council. JC confirmed details of the letter due		

<p>to be issued. If providers are unsure of any details please contact Judith Cooper.</p> <p>3.3 DB advised that in relation to properties, the commissioning team has had some difficulties in regarding this. However is looking to set up an information session to discuss with providers and look at issues surrounding this.</p> <p>3.4 Work has also just started around contract frameworks for providers, this will be linked to the priorities in Valuing People Now and a discussion will be had with them to shape this.</p> <p>3.5 If providers are thinking of deregistration or changing their service please contact the commissioning team. DP advised that himself and MH would be very happy to meet with providers as and when and discuss plans with providers.</p> <p>3.6 SL asked about training for providers around CQC, and maybe this could be discussed at a future meeting. DP advised that the information he had received from Kevin Murphy had included details of training on minimum standards and there is a briefing on the 17th February at the LDC in Moulsecomb. Please contact the admin team if interested.</p> <p>Below is a link to the guidance from CQC : http://www.cqc.org.uk/guidanceforprofessionals/socialcare/careproviders/nationalminimumstandards.cfm</p>		
<p>4. Contracts Update – JC</p> <p>4.1 JC discussed that they had carried out an audit on person centred planning returns and detailed the responses received from different areas including residential and in house. If providers haven't sent these forms in please do so.</p> <p>4.2 In relation to mental capacity it is now a requirement that providers have procedures in relation to this.</p> <p>4.3 The IMCA contract (Pan Sussex) is due to be changed as of April. Discussion over the reasons for this change. However as NC mentioned the DOL safeguarding rate which has been low in Brighton & Hove.</p> <p>4.4 JC raised a point regarding CRB checks. JC advised that there will be a change around time limit and there will be none, therefore it will be the responsibility of the organisation to continue to monitor and check. Due for Michelle Jenkins to attend a meeting in June regarding Vetting and Barring items.</p>		
<p>5. Partnership Board Update and Representation – SL</p> <p>5.1 SL advised that she will be leaving her current role as provider forum representative therefore a new representative will need to take over. SL advised that there have been new guidance in relation to the Partnership Board issued so therefore there will be changes to the way the partnership board works. Fundamentally the Partnership Board is a decisions making body.</p> <p>5.2 SL advised that the new representative will need to be committed to the role to ensure that there is a 2 way dialogue between the partnership board and provider forum. It may be possible for someone to do this for a year?</p> <p>5.3 After discussion in smaller groups it was agreed that people to email expressions if interest to this role to SC and then bring those</p>	<p>Circulate the new guidance to the partnership board to the forum</p>	<p>SC</p>

<p>application form and guidance, this is available on the Council website (search 'training independent' for the page)</p> <p>8.3 There is a CQC and NMDS (National Minimum Data Set) briefing on the 17th February in the morning at the LDC in Moulsecoomb, booking form available from admin, places are running out</p> <p>8.4 The Social Care Showcase will take place on the 24th March at the Copthorne Hotel near Gatwick. Booking forms have been circulated but if you have not received this they can be requested from Showcase@surreycare.org.uk. KM to circulate details of the workshop programme (around 30) soon.</p> <p>8.5 NVQ4 and LMC programmes have now closed, details of our last NVQ 2 and 3 intake before the new qualification Credit Framework will be circulated via the next newsletter coming out in February. KM can update about the QCF at a future forum if providers would like this?</p> <p>8.6 We are also currently tendering for action learning sets through the Workforce Development Sub-Group which will be for Managers in provider services. More details soon.</p> <p>Michele Jenkins happy to attend in a Vetting and Barring update re: experience so far regarding referrals and safeguarding. If providers are wanting guidance then please look at the ISA website.</p>		
<p>9. Agenda Planner</p> <p>9.1 Other items discussed</p> <ul style="list-style-type: none"> • Update on Autism Strategy • It's My Plan to be scheduled. NC will confirm when Carousel are able to do this • Speaking Out session in June • NS advised maybe we could scheduled in some provider forums around best practice examples. <p>9.2 Please email sarah crowe if you have any ideas to be scheduled.</p>	<p>Update agenda planner</p>	<p>SC</p>
<p>10. AOB</p> <p>10.1 NC advised that on February 25th: Dignity Action Day - Give the Gift of Time. To find out more follow the link below:</p> <p>www.dhcarenetworks.org.uk/dignityincare/</p> <p>10.2 Beech House opening for care managers and partnership board members. There will be a grand opening in April</p> <p>10.3 There is also a Frontline workers event on the 10th February all day at the Brighthelm centre. Various seminars and workshops.</p> <p>Next Meetings:</p> <p>21st April 2010 10-12 Brighton Town Hall Room 1</p> <p>9th June 2010 2-4 Brighton Town Hall Room 1</p> <p>8th September 2010 10 – 12 Brighton Town Hall Room 1</p> <p>10th November 2010 10 – 12 Brighton Town Hall Room 1</p>		