

Present:		
Diana Bernhardt (Co - Chair)	Lead Commissioner for Learning Disabilities	
Kay Holden (Co - Chair)	Southdown Housing Association	
Joanne Olbaldiston	Sussex Tikvah	
Judith Cooper	B&HCC Contracts	
Raymond Langley	Brighton Hove & District Mencap Society Charity	
Loz Blume	Priory Rookery Hove	
Pauline Fretweell	Livability	
Chris Sandland	Brighton and Sussex Care	
Karen Eley	Caburn Support	
Audrey Emmett	CMG	
Elaine Ramsey	B&HCC CST	
Beth Hemsley	Outlook Foundation	
Chris Bland	Grace Eyre	
Kinga Uljakiova	ILG Acorns	
Nichola St George	B&HCC SDS	
Tim Wilson	B&HCC Workforce Development	
John Rawcliffe	The Meadows Ashlong Dom Care	
Jenny Knight	B&HCC Supporting People	
Sam Leath	Care UK	
Craig Jones	Brighton and Sussex Care	
John Medway	Grace Eyre Shared Lives Manager	
Sarah Crowe	Minutes	
Apologies:		
Sheila Moulton	Mencap Brighton, Hove and District	
Gemma Scambler	B&HCC	
Naomi Cox	B&HCC	
Peter Warren	Consensus	
Craig Pyke	Frances Taylor Foundation	
Mark Hendriks	B&HCC	
Items	Action	By
1. Introductions and Apologies – Diana Bernhardt		
2. Minutes and Matters Arising – Diana Bernhardt Minutes agreed and actions complete Agreed to discuss Dignity Champions at end of meeting Agreed would like to discuss CQC changes at a future meeting.	Update agenda planner	SC
3. Benefit Changes – Elizabeth O’Kane EO’K distributed documents which highlighted the main changes to benefits. A supported allowance factsheet is available with 15 points setting out changes. Universal benefits will be replacing all benefits by 2013 and there will also be an impact on employment benefits and claimants. Employment support and disability living allowance will also be changed before 2013. All discussed queries and issues and that some people use additional benefits to supplement housing	Agreed to develop accessible version of benefit changes and factsheet Email information	DB EO

<p>costs. EO’K advised that there will be a transitions period between the change of benefits. CB asked if there is to be a subsidy available for use in an emergency as there could be possible knock on effects for providers and landlords. EO’K advised that this is not known as yet. KH asked if information was available to prepare people for changes. A factsheet is available to help and other resources on the B&HCC website as well as a capacity to work test. Some people with mild LD, may loose money and it is important that people who are sent letters respond to these as quickly as possible to help them with the process and changes. Contact Details: Elizabeth.o’kane@brighton-hove.gov.uk or 01273 291116.</p>	<p>discussed at the meeting Speak to Care Management about benefit changes and effect on care plans Providers to look at who could be potentially be at risk re low rate DLA</p>	<p>DB All</p>
<p>4. LD Accommodation and Support Plan – Diana Bernhardt DB advised that B&HCC is developing a local housing plan for specialist services. A plan is needed to make provision for increasing number of young people coming through transitions and people with leaning disabilities living longer and needing more care for things such as dementia. A lot of money is currently spent on residential care and we are looking at focusing on life skills for people. Information is available about what people have told us using their person centred plans and 50% said that they were happy with where they currently live, however this maybe more about expectations of housing provision. A vision for services has been developed along the Valuing People Now principles. To develop a local vision, work is going ahead with the framework, reviewing high cost placements and a pathway for housing. Some funding has been made available via LDDF and from the DOH. Work is currently taking place to help reshape the market by working with providers, looking at market development and commissioning new services. Key ideas are to maximise independence and make them more accessible for mental health and substance misuse. In addition remodel the Crisis Support Service. The Housing plan will be considered at council and a JCB meeting and consultation will be carried out soon. A more detailed version of the plan will be circulated.</p>	<p>Email presentation</p>	<p>SC</p>
<p>4. Healthy Lifestyle Course – Tim Wilson All discussed what inequalities exist for people with learning disabilities and health. Ideas suggested included access, voicing issues, eating healthy food, people unable to cook or buy what they would like and being prevented to access leisure activities. TW spoke about a proposal being developed with CLDT and health promotion to carry out a course to help support people and assist development and lifestyle choices. The course would include foot care, eye care, obesity, diet, health promotion and capacity and consent. All discussed if they would like to be interested and any other areas to be considered. It was agreed that it would be good</p>		

<p>for there to be something different for carers and also include service users in any courses. TW to include other items for training around dentistry, hearing, service user involvement, motivation of changing habits and sign posting to services. All to email TW if interested in course tim.wilson@brighton-hove.gov.uk</p>		
<p>5. Contracts Update – Judith Cooper JC said that the team are working on updating contracts for supported living, care homes and new community service contract. Regarding block contracts for SDH and CMG they will be issued shortly. Some work continuing with commissioning to ensure contracts contain reference to outcomes and are cross referenced with CLDT support plans. There will be a review of shared lives and day services contracts. Also looking at multiple contracts and contracts around DP and PB's where it is usual to have the contract with a provider. DB asked about timing of when terms and conditions which are standardised will be issued.</p>	<p>Provide an update at next meeting about when standard terms and conditions will be issued.</p>	<p>JC</p>
<p>6. Personalisation Update – Nichola St George NSG provided an update. Regarding 2010/11 figures – the target was for 30% of adult social care service users receiving community based support to receive this via SDS (Assessment + Budget + Support Plan) – 2009/10 we achieved 18%, for 2010/11 we achieved 34% which in real terms means we supported 3,335 service users to have a community based service and of those 1,138 received this via SDS (either a DP on a Support Plan with an upfront allocation of funding) The 34% breaks down into people aged 18-64yrs = 566; 65-74yrs = 139; 75-84 yrs = 164; 85yrs+ = 269. Of the 1,138 just under 50% were via a DP. Target for 2011/12 is 40% users receiving SDS, and by 2013 100% of users being offered SDS The majority of our assessment services using the FACE RAS – not LD and MH at present but should be soon. The data collection has started for building the RAS, but not Hospital Services as the RAS wont be implemented until individuals are stable. Outcome focused support planning is the norm for all service areas. Awaiting the outcome of the tender for the Direct Payment Support Service, but this service will still provide Supported Bank Accounts, Payroll and work with the Peer Support Group The PA Noticeboard has been very successful, currently over 180 PA's are advertising. (Find out more: www.bhfederation.org.uk) Support with Confidence has started and 2 PA's having completed their training councils website- www.brighton-hove.gov.uk/supportwithconfidence Success at the Employers Event for the peer support group and they have decided to set up a Facebook page: To check out the info page: www.facebook.com/brightonandhovepeersupportgroup To join the group:</p>		

<p>www.facebook.com/groups/brightonandhovepeersupportgroup You just need to click "ask to join group". brightonandhovepeersupportgroup@groups.facebook.com Federation is launching its Business and Services noticeboard and for organisations to advertise their services. Find out more: www.bhfederation.org.uk</p>		
<p>7. Update from LDPB – Diana Bernhardt DB advised that bidding for LDDF has been completed and there is now a second round. The annual report is nearing completion and will be available on the Brightpart website. Feedback on health questionnaires will be sent out soon. Winterbourne was discussed and a more detailed discussion will take place at the next meeting.</p>		
<p>8. AOB DB asked about Dignity Champions and that it would be good practice if all services could sign up to this to see what services are doing and to keep it on the agenda.</p>	<p>Feedback, case studies and work done at a future meeting.</p>	<p>Craig Jones</p>
<p>9. Providers Only – Kay Holden Review of today’s meeting: Generally everyone felt the meeting was useful, particularly Diana’s presentation on gaps and priorities. Although the benefits information was helpful, many people felt it was rather confusing in terms of the presentation of the information. In relation to the item on personalisation, providers felt that the statistical information given did not enhance their understanding of the topic. Many felt it would be more helpful to have a presentation which includes case studies, that is real examples of how people’s lives have changed or been transformed as a result of a personal budget. It was felt that this would be really beneficial if case studies could be used that reflect the experience of people who use the services offered by providers at the forum, that is, people living in supported living schemes. Future agenda items: Out of County placements: The group agreed that it would be helpful to have more information about people who are placed out of County so that providers can engage with the Commissioner in identifying a local solution so that people can return to Brighton and Hove. The questions that it might be useful to discuss include:</p> <ul style="list-style-type: none"> • What are the needs of individuals placed out of County? • Is there anything providers can do to facilitate move on? • Why were out of County placements made? • Has the market changed since placements were made, such that people could now be accommodated locally? • Are there ways in which the market can adapt so that people’s needs can be met locally? <p>Directly Provided Services: It was felt by some people that it would be useful to receive an update on the plans to out source, or not, Directly Provided Services so that Independent Providers can prepare for any future business opportunities.</p>		

<p>Outcome measures: Discussion about including something at a future meeting that may help providers to better understand the outcome measures that Judith talked about in her slot.</p> <ul style="list-style-type: none"> • How will these be evaluated? • Can providers help in formulating outcome measures that are useful and appropriate? • How do outcome measures used by the Council compare with those from CQC? <p>It was felt that the items listed on the last meeting minutes have either been addressed or required further exploration. Kay to seek clarity from Chris Bland about the item “Topic about regulated and non regulated services and the impact on providers”</p> <p>Any Other business: Chris Bland shared information about a theatre that is being set up by Grace Eyre. The theatre will be open from September onwards and organisations are invited to use the facilities. Chris suggested that providers contact him direct if they are interested. More details to follow.</p>		
<p><u>Dates for 2011</u> All at Hove Town Hall, Room 1 from 9.30 -12.00 12-12.30 LD Providers Only</p> <ul style="list-style-type: none"> • 21st September 2011 • 23rd November 2011 		