



Brighton and Hove  
Learning Disabilities Provider Forum

**Minutes**  
**10<sup>th</sup> June 2009 10-12**  
**Room 1 Brighton Town Hall**

<b>Present:</b>		
Kevin Murphy	B&HCC	
Chris Storey	Southdown Housing Association	
Tracy Mair	B&HCC	
Michelle Rumble	Regard Partnership	
Anne Richardson (Chair)	Manager of Commissioning Team	
Nichola St George	Commissioning Team	
Val Foot	Mencap	
Jennie Scott	Mencap	
Liz Gray	B&HCC	
Hayley Gue	Grace Eyre	
Michael Stone	Scope – Hamilton House	
Annie King	Grace Eyre	
John Morley	Norwood	
Fiona Baines	B&HCC	
Hannah Britter	B&HCC	
Joanne Osbaldiston	Sussex Tikvah	
Alex Reese	Susses Autistic Community Trust	
Sue Peters	St Johns School and College	
Sandra Stinton	CMG	
Chris Davies	B&HCC	
Jonathan Satherley	Dignity Group	
Sarah Crowe	Minutes	
<b>Apologies:</b>		
Diana Bernhardt	Lead Commission for Learning Disabilities	
Naomi Cox	CLDT	
Karen Kingsland	CLDT	
Bill Demel	In Touch	
Outlook House	Outlook House	
Linda Felton Scott	Eaton Care	
Gloria Valencia-Ruiz	Eaton Care	
Sheridan Lynch	Southdown Housing Association	
Judith Cooper	B&HCC	
Sandra Peatty	Speakout	
<b>Items</b>	<b>Action</b>	<b>By</b>
<b>1. Introductions and Apologies - DB</b> Brief introductions from everyone. Apologies received as shown above.		
<b>2. Minutes and Matters Arising – DB</b> SC clarified update on documents for DOLS was per the link on the minutes SC advised that Judith Cooper had confirmed that the variation around DOLs has been sent to providers SC advised presentations circulated as per minutes		

<p>Eva Jarvis and Tom Evans invited however unable to attend workshop as per today  Maureen Pasmore to attend in October – agenda planner to be updated later in meeting.  AR advised that an action not added to minutes was for Sheridan Lynch to attend the Big Meeting regarding ensuring service users are able to voice any concerns, queries or complaints.</p>	<p><b>Update Minutes</b></p>	<p><b>SC</b></p>
<p><b>3. National and Local Update – AR</b></p> <ol style="list-style-type: none"> <li>1. AR advised no national update</li> <li>2. Locally however AR advised that the Out Of Area tendering to bring 5 people back to the area was continuing. Tenders evaluated and will keep this meeting updated with any comments and feedback from the process.</li> <li>3. NSG advised that the Commissioning team and Maureen Pasmore carried out a workshop with Care Managers and this has been to focus on outcomes linked to VPN key areas (Housing, Health, Relationships, Work and Leisure). Members of the Community Learning Disability Team attended.</li> <li>4. A follow up meeting is planned for July. In the meantime the Care managers have been using the tools discussed at the workshop and we await the feedback about the tools.</li> <li>5. Another action from the workshop was to improve the links with providers – this could be added to the agenda planner for September. Agreed. CS mentioned the contact with Care Managers and involvement of them with complex cases and that there is often multi agencies involved so would be good for this to be coordinated. MS agreed and that some times reviews do not occur every 12 or 18 months because of workload and carrying out phone reviews to look for outcomes can not always be beneficial. NSG agreed that Care Managers also felt this was a difficulty and looking to have 2 way dialogue and the balancing of statutory needs and outcomes which are forward thinking. However this is at the start of the process in relation to paperwork and we will feed back to providers at the next follow up session in July.</li> <li>6. NSG confirmed any forms will be a development of forms already in place and we are looking at streamlining the procedures not scrapping Person Centered Plans.</li> <li>7. Information session carried out in June was discussed by AR. This was a session for carers to discuss the work of the commissioning team. Please update AR with any issues you may wish to find out more about for upcoming session in November 3<sup>rd</sup>.</li> </ol>	<p><b>Update Agenda Planner</b></p>	<p><b>SC</b></p>
<p><b>4. Contracts Update – LG</b></p> <ol style="list-style-type: none"> <li>1. LG gave a brief update on CHAS. This already exists for residential care homes. Expectation is from next year. All new providers working in the Brighton and Hove area will need to be CHAS approved before they can on the approved provider list for B&amp;HCC.</li> <li>2. In relation to the Care Funding Calculator this is replacing the Cost Model Matrix for all services of people under 65</li> </ol>		

<p>also includes physical disabilities. The Learning Disability assessment team undertook some training for this.</p> <p>3. LG described the clarified the difference in the Care Funding Calculator and LG will update on this and how it is being taken forward at future meetings.</p>		
<p><b>5. Maximising Independence – All providers</b></p> <p>1. Meeting split into 4 groups to discuss 4 different case studies and then feedback.</p>	<p><b>Email case studies and notes</b></p>	<p><b>SC</b></p>
<p><b>6. Update from Partnership Board – CS</b></p> <p>1. Unfortunately SL unable to attend the last Partnership Board meeting in May. No update</p>		
<p><b>7. Self Directed Support Update - NSG</b></p> <p>1. NSG to circulate update with the minutes – as below</p> <ul style="list-style-type: none"> <li>▪ 109 people with Learning Disability using an SDS option (Direct Payments and Individual Budgets).</li> <li>▪ Held the first meeting for the information and support work stream April, Next meeting is on the 16<sup>th</sup> June.</li> <li>▪ The work plan has been agreed and has already started.</li> <li>▪ BHCC held a SDS/Support planning training for C/M and Stakeholders across ASC/LD on the 15<sup>th</sup> May. 17 people attended- positive feedback.</li> <li>▪ This group will go onto develop into a ‘SDS Professionals/Champions Group’ supported my Martin Farrelly. First meeting date 6<sup>th</sup> June 2-4 BTH- This date will be re scheduled. If you would like to be involved please email: <a href="mailto:martin.farrelly@brighton-hove.gov.uk">martin.farrelly@brighton-hove.gov.uk</a></li> <li>▪ Same training for People, Parents and carers 19<sup>th</sup> May, 2<sup>nd</sup> day 28<sup>th</sup>. Not as well attended but those who did attend v. keen to try out SDS or act as ‘champions’ (Representation from OP, PD, LD).</li> <li>▪ BHCC &amp; The Federation for disabled people are holding a Brokerage event 19<sup>th</sup> June HTH, people, providers, brokers, care managers, staff across ASC/Housing welcome.</li> <li>▪ Story of how 2 clients with LD used Brokerage to SDS story to be published in next Commissioning Newsletter.</li> </ul> <p>2. NSG to go on maternity leave shortly, however recruitment for a new staff member in the process of being finalised- Kathy Biggle now appointed on internal secondment from ASC to start 3<sup>rd</sup> August.</p>	<p><b>Update to be sent with minutes</b></p>	<p><b>SC</b></p>
<p><b>10. Training and Development – KM</b></p> <p>1. KM updated the meeting that the LDVQ will begin across from the council from September. Cost will be £130 however can draw from the care funding for this. Workshop will run in September for managers. If interested details will appear in the newsletter shortly.</p> <p>2. Training guides will be sent out in September. NVQ Level 3 will begin in September cost £30.00. If interested please email <a href="mailto:Lindsey.cockram@brighton-hove.gov.uk">Lindsey.cockram@brighton-hove.gov.uk</a></p> <p>3. The Skills for care guide which has been produced with Southdown Housing is available for new staff. They will be added to</p>		

<p>the bightpart website. <a href="http://www.brghpart.org">www.brghpart.org</a>. NSG advised that Henry Rawlings of the BH Federation also has copies.  <a href="mailto:Henry.rawlings@bhfederation.org.uk">Henry.rawlings@bhfederation.org.uk</a></p>		
<p><b>9. AOB - None</b>  <b>2<sup>nd</sup> September 10-12 Brighton Town Hall Room 1 (Please update your diaries as previously booked for 5<sup>th</sup> August)</b>  <b>14<sup>th</sup> October 10-12 Brighton Town Hall Room 1</b>  <b>2<sup>nd</sup> December 10-12 Brighton Town Hall Room 1</b></p>		