



**Brighton & Hove  
Learning Disabilities Provider Forum  
Minutes**

**2<sup>nd</sup> September 2009 10-12  
Room 1 Brighton Town Hall**

<b>Present:</b>		
Diana Bernhardt (Chair)	Lead Commissioner for Learning Disabilities	
Carole Porter	Mencap	
Jane Maguire	Mencap	
Chris Storey	Southdown Housing Association	
Tracy Mair	B&HCC	
Mark Hendriks	Commissioning Team	
Liz Gray	B&HCC	
Bill Demel	In Touch	
Naomi Cox	CLDT	
Vanessa Keen	Outreach 3Way	
Lou Dash	Outreach 3Way	
Raymond Langley	Mencap	
John Morley	Norwood	
Jennie Scott	Mencap	
Mark Hooper	Heritage Care	
Helen Browne	Southdown Housing Association	
Sarah Crowe	Minutes	
<b>Apologies:</b>		
Karen Kingsland	CLDT	
Kevin Murphy	B&HCC	
Graham Lee	Impectus	
Jean Marshall	Outlook House	
Sheila Moutlon	Mencap Brighton, Hove and District	
<b>Items</b>	<b>Action</b>	<b>By</b>
<b>1. Introductions and Apologies - DB</b> Brief introductions from everyone. Please email me if you attended the meeting as I was unable to locate the signing in form. Apologies received as shown above.		
<b>2. Minutes and Matters Arising – DB</b> 2.1 Minutes agreed 2.2 RL asked for clarification of details about the OOA tendering. Confirmed that this is the choice of the clients to move back if they wish. 2.3 RL asked for clarification about the Care funding calculator. LG will provide information. 2.4 RL asked for clarification around the next meetings and the times. SC advised that she would update minutes. 2.5 Other actions carried out and to be covered meeting		
<b>3. National and Local Update – DB</b> <b>Nationally</b> 3.1 DB advised that new guidance for Learning Disability Partnership Boards membership is to be issued shortly by Valuing People Now		

<p>national team. Looking to include on the boards a range of people including people also some from the voluntary sector.</p> <p>3.2 New Strategy has been issued by the government to helping move more people into employment. Maureen Pasmore to carry out a presentation next month on employment issues. Also an information session after the Partnership Board to be presented.</p> <p>3.3 A Consultation event is also to be carried out on the 29<sup>th</sup> September this is an opportunity to share your views and offer your comments on the development of The Learning Disability 'Together' Network for Brighton and Hove.</p> <p>3.4 DB advised that there are also new Regional Boards for Valuing People now in the South East and the deadline is the 21<sup>st</sup> September. Please email Sheridan Lynch?</p> <p><b><u>3.5 Locally</u></b></p> <p>DB wanted to thank people for helping with the mapping exercise carried out for spot. This will help make decisions with providers and inform any future commissioning.</p>		
<p><b>4. Contracts Update – LG</b></p> <p>4.1 LG advised that as of the 1<sup>st</sup> October her role will change and Mandy Offield whose current role is in transitions will take over as the point of contact the Learning Disabilities. LG stressed that she has enjoyed the role and that she will support Mandy over the transitional phase.</p> <p>4.2 LG advised that anyone who is not CHAS registered will have to be by 2010 and will also need to have received training. Training is free. If you have any queries around this please contact LG on 01273 296222 or <a href="mailto:liz.gray@brighton-hove.gov.uk">liz.gray@brighton-hove.gov.uk</a></p> <p>4.3 In relation to swine flu LG advised that B&amp;HCC needs reassurances from all providers that they are on board in relation to swine flu as potentially there could be another period of cases in Autumn. Another letter is to be issued and a response is required by the 8<sup>th</sup> September. Again any queries please email or contact Liz Gray.</p>		
<p><b>5. Housing Options/ A Place to Live sub group work - MH Local Housing Needs – Provider Roles</b></p> <p>5.1 MH discussed the main points of his presentation. To be emailed with the minutes.</p> <p>5.2 The membership of the sub group was discussed and if anyone is interested in attending the meetings to email Mark. <a href="mailto:Mark.hendriks@brighton-hove.gov.uk">Mark.hendriks@brighton-hove.gov.uk</a></p>	<p><b>Email presentation with minutes</b></p>	<p><b>SC</b></p>
<p><b>6. Helen Browne – HOLD (Home Ownership for people with Long Term Disabilities) Co- coordinator (Shared Ownership)</b></p> <p>6.1 HB carried out an overview of how Shared Ownership works with Southdown. HB contact details 01273 898767 and <a href="mailto:H.Browne@southdownhousing.org">H.Browne@southdownhousing.org</a>; Postcards were distributed and asked people to contact her if they thought of anyone suitable. Link</p>		

<p>to details on the Southdown Housing website.  <a href="http://www.southdownhousing.org/sharedownership/index.cfm">http://www.southdownhousing.org/sharedownership/index.cfm</a></p> <p>6.2 HB advised that a pilot had been carried out a couple of years ago. Therefore they have secured funding for 45 more people across Sussex. HB gave a brief description of what Shared Ownership was. Southdown jointly purchase a property with the client, of the client's choice from the open market. Clients in receipt of Income Support for at least 13 weeks can apply for an Income Support mortgage of up to £100k. Clients will also need to have start up fees for costs including solicitors. Some clients use personal budgets. Southdown does much of the liaison with Solicitors and Estate Agents. HB advised that it is possible that it can take 12 weeks to complete. Scheme can be portable with various charges if applicable.</p> <p>The risks involved in the buying of a property though are the same as that of anyone else buying a property.</p> <p>Southdown deal with the maintenance of the property however a service charge is applicable which could be covered by Housing benefit. Client would pay for contents insurance and Southdown the buildings insurance.</p> <p>Some discussion over whether people can be couples, married or single. IMCA's could be used where necessary.</p> <p>6.3 NC Suggested for good stories to be presented and if people have used the scheme via transitions. DB also discussed the utilisation of these locally.</p>		
<p><b>7. Housing Options Group Work – All providers</b></p> <p>1. Meeting split into 3 groups to discuss 3 questions raised by MH.</p> <p><b>Local Housing Needs – Provider Roles</b></p> <p>1. What issues remain locally that hinder people with learning disabilities accessing a full range of housing choices</p> <p>2. What are the possible solutions</p> <p>3. What is the role of the service provider?</p>	<p><b>Email notes out</b></p>	<p><b>SC</b></p>
<p><b>8. Update from Partnership Board – DB</b></p> <p>1. DB advised that the last Partnership Board voted on the allocation percentages of LDDF monies and these results are on the Brightpart website. However will need to check and confirm the actual amount.</p> <p>2. Sheridan Lynch &amp; Matthew Hellett will be going to the Big Meeting at Speak Out next Monday and talking to the group about their right to complain following from concerns raised that some people were not able to complain about their services.</p> <p>3. Discussion of the Valuing People Now employment strategy.</p> <p>4. The new service at 18 Wellington Road was discussed and a vote agreed to the service. Cabinet report has been issued.</p> <p>5. Karen Kingsland will be covering a yearly report and the enhanced role of the partnership board. All reports to be issued to the regional board of Valuing People Now.</p> <p>6. The last information session after the Partnership Board was on Hate Crime which was very interesting.</p> <p>7. The information session after the event on September 21<sup>st</sup> will</p>		

<p>discuss housing options and be at Hove Town Hall Room 3 from 1.30. This is open to the public. MH advised that he will be producing a first draft of a guide to local housing options.</p>		
<p><b>9. Self Directed Support Update – DB</b>  9.1 DB advised that NSG on maternity leave. Kathy Biggle is her replacement and will attend and update the meetings around SDS in the future. KB unable to attend at this time as currently on AL. Commissioning Strategy updates – already covered.</p>		
<p><b>10. Training and Development – KM</b>  10.1 KM unable to attend. DB discussed an update she had received from KM as below.  Providers should now have received hard copies of the training programmes. If they have not been received please let KM know and he will check list and resend. They are also available via Brightpart or the Council website. There is now a page set up on the website – search for training independent and voluntary sector to locate. There is information there about most of the services provided including training programmes, nomination forms, funding information and newsletters.</p>		
<p><b>11. Agenda Planner</b>  No further updates. People agreed the use of workshops was beneficial.</p>		
<p><b>12. AOB - None – Please contact SC on <a href="mailto:sarah.crowe@brighton-hove.gov.uk">sarah.crowe@brighton-hove.gov.uk</a> for further information.</b>  <b>Next Meetings</b>  <b>14<sup>th</sup> October 10-12 Brighton Town Hall Room 1</b>  <b>2<sup>nd</sup> December 10-12 Brighton Town Hall Room 1</b>  <b><u>New dates for your diary</u></b>  <b>3<sup>rd</sup> February 2010 2-4 Brighton Town Hall Room 1</b>  <b>21<sup>st</sup> April 2010 10-12 Brighton Town Hall Room 1</b>  <b>9<sup>th</sup> June 2010 2-4 Brighton Town Hall Room 1</b>  <b>8<sup>th</sup> September 2010 10 – 12 Brighton Town Hall Room 1</b>  <b>10<sup>th</sup> November 2010 10 – 12 Brighton Town Hall Room 1</b></p>		