

Make it Happen Group Meeting
12th February 10.30 – 12.30 Brighton Town Hall Room 2



Brighton & Hove
 Learning Disability Partnership Board
www.brightpart.org

Present:

Diana Bernhardt – Chair
 Sheridan Lynch
 Karen Kingsland
 Naomi Cox
 Mark Hendriks
 Jenny Brickell
 Jenny Fensome for Maureen Pasmore
 Sarah Crowe - Minutes

Apologies

Steve Hook
 Maureen Pasmore
 Tim Wilson
 Eva Jarvis

Items	Actions
<p>1. Minutes and Matters Arising – DB</p> <p>1.1 The minutes from the last meeting were agreed as a true and accurate record.</p> <p>1.2 NC to provide update from Leeds re membership of LDPB. Awaiting feedback from Federation of Disabled regarding the payment to members of the LDPB, agreed to be discuss at a later date.</p> <p>1.3 JF advised that MP is working on the report on benefits and work proposals to be passed to DB.</p> <p>1.4 Discussion of representation for people at the LDPB meetings. Agreed to have an item added to the agenda to discuss the role of support for future meetings. JB advised that Amaze did a paper on something similar regarding the role of parents.</p> <p>1.5 LDDF actions complete.</p> <p>NC also provided an update in relation to LDDF. currently out of the remainder an amount has been paid to Speakout for the interim and to cover contract costs for next year, agreed to do the same with Carers Centre and Amaze with the remainder amount as an advance.</p>	<p>Update agenda planner SC</p> <p>MP to provide an update on the report to be take to RIG</p> <p>Update agenda planner with item on Support role/carers in LDPB for April – SC</p>
<p>2. Transitions Update– JB</p> <p>2.1 JB advised that the transitions plans had come from work KK had done in relation to pulling out key information and has been collated.</p> <p>2.2 The plan went to the Transitions forum and is awaiting feedback. This is required by the end of Feb. If anyone has any comments to feedback to KK before this time.</p> <p>2.3 JB suggested that Jo Sharp from the commissioning team attends a transitions forum. DB advised that Jo works part time however is a member of the Financial Planning group meeting. DB advised that need to ensure that services are being commissioned are what services are required for young people and to focus on strategic issues.</p> <p>2.4 JB suggested that there should be a link to other various meetings or links. KK advised that this in the transitions protocol.</p> <p>JB advised her job role is to change slightly and will feed into schools. Also three is a review taking place of the children’s disability strategy unsure who is leading however possibly Allison Nuttal.</p> <p>2.5 Agreed that the transitions and other work plans should be updated as last completed in September. Please update your work plan by April.</p> <p>2.6 DB asked as well if people had any areas which they are stuck at to inform the group to help with resolution.</p>	<p>Any comments regarding plan to be fed back to KK by end of February</p> <p>All to update workplans and email or update to KK</p>

<p>3. Work plan for LDPB – All</p> <p>3.1 It has been proposed that Make It Happen group will identify key issues to recommend to LDPB to provide focus for the Partnership. LDPB would hover continue to monitor all work areas but focus attention on three.</p> <p>3.2 Agreed to recommend 3 key areas on Housing, Including Everyone, Employment. DB will present these to the partnership board.</p> <p>3.4 All discussed the role of Including everyone and that this will be equalities of access to service. Will be asking at the LDPB and having an ongoing dialogue with them to ensure equal access. Some work will be required around inclusion.</p> <p>3.5 MH suggested a 3 dimension process to show how items are linking in to the LDPB. The LDPB has two functions i.e. checking and leading change and 3 strands off that around commissioning new/changing existing and working to influence change in mainstream services. This would then link in with priorities. KK to design a grid system at LDPB for each question. KK to speak to Lucy regarding ensuring visually this is representative of what the meeting spoke about.</p>	<p>DB will discuss main items around, including everyone, employment and housing at LDPB</p> <p>KK will discuss these with link group, Carers & Amaze before the next LDPB. KK will advise if need further input to attend these meetings is required.</p> <p>KK to design a grid system to visually explain the workplan of the LDPB</p>
<p>4. Performance Report – DB</p> <p>4.1 Regarding Key Targets, these are as below –</p> <ul style="list-style-type: none"> • Employment • Person Centred Plans • Housing (settled accommodation) • Personalisation IB's • Health -0 Health checks • Reviews • Safeguarding <p>4.2 It was agreed that LD Performance will be presented to each future meeting. KK proposed that these be finalised once the priorities/work plan is agreed.</p>	<p>KK to finalise performance report for May LDPB</p>
<p>5. Report about the VP Guidance for Partnership Boards – KK</p> <p>5.1 KK circulated a report about the 10 things which MIH thought should be changed which was then discussed at the January Partnership Board. The 10 changes have been agreed. The MIH has agreed regarding the 3 Big Questions.</p> <p>5.2 KK advised that awaiting on the link group feedback. However KK will circulate report in the papers for the LDPB and to be discussed under AOB at the LDPB.</p>	
<p>6. LDPB Annual Report – KK</p> <p>6.1 KK Circulated updated report following from comments received.</p> <p>6.2 DOH has circulated more guidance. It is clear that family carers need to see report.</p> <p>6.3 KK will discuss the completed report with family carers, speak out etc before the March deadline. MH to possibly attend meetings if required.</p> <p>6.4 Question over accessibility of the report. DB advised that not all organisations are to look at questions specific to them. Also in the report for items to be updated saying information provided by the Commissioning Team or A Place to Live sub group.</p> <p>6.5 JF will be attending with MP the link group meeting in March.</p>	<p>KK will chase up unanswered questions in report. DB to update report and send to KK KK to speak to Chris Lau re Carers question. KK to contact commissioning team if help is required regarding attending link group.</p>
<p>7. Agenda Planner – All</p> <p>7.1 Annual report for March</p> <p>7.2 Financial Position update – DP to attend in place of MH.</p>	<p>SC to update planner</p>
<p>8. AOB</p> <p>8.1 KK and NC advised that information sent around prior to the meeting is for information purposes.</p> <p>Self Directed Support – Independent Day Services Pilot</p> <p>The purpose to give service users more choice and control through the implementation of Personalisation and Self Directed Support within</p>	<p>Feedback if required regarding the information and reports sent to MIH to KK</p>

<p>independent day services. 8.2 All thanked SL for work and input she has put into the LDPB, LD Provider Forum and this group.</p>	
<p>Next Meetings: 2010 12th March 2010 10.30 -12.30 Brighton Town Hall Room 2 9th April 2010 10.30 – 12.30 Brighton Town Hall Room 2 7th May 1-3 Brighton Town Hall Room 2 1st June 10-12 Brighton Town Hall Room 1 2nd July 10.30-12.30 Brighton Town Hall Room 1 6th September 2-4 Brighton Town Hall Room 1 4th October 2-4 Brighton Town Hall Room 1 1st November 2-4 Brighton Town Hall Room 1 3rd December 1-3 Brighton Town Hall Room 1</p>	