

'Make it Happen' Group Meeting
26th June 9.30 – 11.30 Denmark Villas



Present:

Diana Bernhardt – Chair
 Naomi Cox
 Mark Hendriks
 Nichola St George
 Maureen Pasmore
 Karen Kingsland
 Sarah Crowe - Minutes

Apologies

Sheridan Lynch
 Steve Hook
 Eva Jarvis
 Tim Wilson
 Jenny Brickell

Items	Actions
<p>1. Minutes and Matters Arising – DB 1.1 Tim Wilson name to be added to attendance to last meeting 1.2 In relation to the financial update. DB advised looking at options to address any shortfall 1.3 KK advised issues of performance to be picked up today in the item around monitoring and reporting the measures in the Make It Happen plan 1.4 DB advised that the LD register has been agreed by GMT and MH to project manage and set up a steering group. DB will get an update from Geraldine Hoban regarding if this has been agreed at the PCT after her meeting next week. .</p>	<p>SC to change</p>
<p>2. Update from each group – ALL DB clarified the aim to ensure each section is on track and to discuss any potential barriers or challenges. <u>2.1 Person Centred Plans – NC</u> NC gave a brief update. The annual Person Centred annual audit has been worked on and looking at quality of plans and questions to be added. Update on Big Bridge. NSG also advised that Daniel Parsonage will be involved in this project. PCP group to lead on work with link group to help people for their reviews and to encourage feedback. Agreed PCP process important to encourage people to get into work. Clarification needed on IB's/DP's for next year as target has doubled across the department. <u>2.2 A Place to Live – MH</u> MH advised that his hours of working have changed and that he will longer be able to attend the LD Partnership Board. MH has proposed Natalya Garzon and Lou Aish will arrange to go in Marks place. DB & NC said that the representation should be a council officer but someone from the voluntary sector to attend. MH advised that currently the group is working on information - housing options booklet which is funded with LDDF money and to be launched in September and Partnership Board and LD Provider Forum. DB raised that a</p>	

process need for move on and to have this as clear as possible. DB asked that we needed to identify people for shared ownership had been progressing as would be good to have 1-3 people who have used this option. Agreed to pass on information to the carers centre and actively seek to identify someone. MH advised that whilst trying to investigate people coming through city direct who may have a learning disability and be homeless, some of the OHMS system does not include a menu for people with Learning Disabilities. Mark to raise this with Verity.

2.3 Work & Skills Update - MP

Local-

- Skills and qualifications –
 - Adult Career and Advancement service [ACAS] launched in the city – work needed to ensure that people with learning disabilities can access and benefit
 - ALDD City College courses announced for 09/10 – Two vocational courses on preparing for work and customer service skills, City college approached by SET to have involvement in courses e.g. recruitment and route planning
- Work preparation –
 - See above re City College
 - Focus on helping professionals to understand their role in supporting people to prepare for work – expectation, planning, skills development, assessment and referral – e.g. CLDT
- Volunteering
 - City strategy on volunteering being produced – rep for the group Suzette Attwood
 - Main stream volunteering –
 - Specialist service volunteering -
- Employment
 - Specialist Supported employment – capacity issues with local services as demand outstrips service availability for specialist support – key areas of development needed referrals from CLDT, Young people
 - Significant increase in joblessness in the city with need to focus on Job Retention and skill development [Value for money]
 - Public Sector –
 - Jobcentre Plus – ongoing problems for people having their benefits ‘suspended’ when they start work.
 - News that Permitted Work will be extended to Housing Benefit from 2010 which will support more people to consider work
- Enterprise
 - City strategy on Social Enterprises produced – rep for the group Neil Holmes. Meeting with Naomi Cox re developing social enterprises from work focused groups within day services. Identified three potential areas of focus – catering, arts and creative work, personal consultancy. Need to pool resources and improve partnerships between existing day service funded provision and to establish a clear business plan
- LDDF – [In conjunction with Taking Part in the City] – Learning disabilities together network to create added value by getting partners to work more closely together and to create pathways for people with learning disabilities to gain experience, skills and move into employment. Work plan established in draft- two network dates identified.
- PIs - PI Increase established by DMT – yet to understand the process or where funding comes from to deliver the increase. Local PIs also to be set – meeting arranged with performance team for July.

SC to add move on options to Agenda in September

DB to pass details of shared ownership agency to MH

MH to contact Verity Walker to see how the system can be updated

<ul style="list-style-type: none"> • Work with other subgroups/forums <ul style="list-style-type: none"> ○ Update on Wellington Road proposals provided by commissioner ○ Contributed to LDPB EIA ○ Attending Transition Forum in July <p>Regional and National</p> <ul style="list-style-type: none"> • National Employment Strategy for people with a learning disability published on 24th June • South East Jobs Action network – Valuing people funded co-ordination for the South East have reported back on co-ordination and action for future. Developing regional meetings for People with a Learning Disability starting with Brighton in September 2009 – subject to LDPBs agreement • Specialist Disability Employment Programme – B&HCC working with West Sussex, Kent, and Surrey to attract £25m DWP contract to provide Work Preparation and support into employment for severely disabled people. <p>Barriers Capacity in supported employment service Preparation for the world of work Pathways into work</p> <p>Maureen Pasmore left the meeting.</p> <p><u>2.4 Healthy Lives – NC</u> NC advised that 40 out of 45 GP surgeries have signed up to an enhanced service for people with learning disabilities. Cancer screening is to be implemented Progress on green light CPN post and recruitment information has been sent out. NC and SH to attend Health Quality Forum in July. Physiotherapy team will be doing some work on pathways. The liaison nurses are receiving 10 referrals a week, this service is high profile now. Currently they are recruiting for another post to the position. MH mentioned and wanted to flag up that the work being carried out by Anne Richardson for OOA and there seems to be some gap in provision for OT work. Naomi suggested that behaviour support team feed into this.</p> <p>2.5 Transitions to be covered at another meeting 2.6 Taking Part in the City – No update 2.7 Workforce Development – No Update</p>	<p>MP to complete a synopsis of the national Valuing People now strategy regarding employment.</p> <p>NC to liaise with Behaviour support team to support OOA.</p>
<p>3. Work Plan – KK Identified that need to review performance report for board. To achieve 'balanced score card' approach desirable now but would be better to do this for the LDPB when membership reviewed. Therefore agreed to identify key areas in the interim based on the 3 KPI's and measures identified by Karen from list compiled so far of SDS, Settlement accommodation and employment to be focused on.</p>	<p>NSG to double check to ensure any actions are completed for her</p> <p>DB to look at three main indicators and then focus on the outcomes. Work with KK</p>
<p>4. The Make it Happen Stand – KK KK asked for suggestions of the stall re Making it Happen group and why people should allocate money to the making it happen group. MH suggested looking at the key functions and where monies are to be spent. Important to include how we are changing peoples lives. To include details of the VPN and about partnership work for example website visual items on why and how changes are to be made. Also include development worker updates and communication groups work. Also agreed for quote from each of the Make It Happen group to be added on the stall.</p>	<p>KK to suggest quotes from all members of this meeting to be added to the stall.</p>
<p>5. EIA to be covered at next meeting</p>	
<p>5. AOB Change meeting of September and November</p>	<p>SC</p>

<p>Apologies received for next meeting from Mark Hendriks Apologies received for all upcoming meetings from Nichola St George</p>	
<p>6. Next Meetings: 17th July 1.30 -3.30 Brighton Town Hall Room 2 11th September 10.30 -12.30 Brighton Town Hall Room 2 8th October 11.30 -1.30 Brighton Town Hall Room 2 5th November 10.00 – 12.00 Brighton Town Hall Room 2 4th December 1.30 -3.30 Brighton Town Hall Room 2 15th January 10.30 -12.30 2010 Brighton Town Hall Room 2 12th February 2010 10.30 -12.30 Brighton Town Hall Room 2 12th March 2010 10.30 -12.30 Brighton Town Hall Room 2</p>	