

Make it Happen Group Meeting
11th December 2009 2-4 Brighton Town Hall Room 1



Brighton & Hove
 Learning Disability Partnership Board
www.brightpart.org

Present:

Diana Bernhardt – Chair
 Maureen Pasmore
 Sheridan Lynch
 Karen Kingsland
 Naomi Cox
 Sarah Crowe - Minutes

Apologies

Tim Wilson
 Jenny Brickell
 Steve Hook
 Mark Hendriks
 Eva Jarvis

Items	Actions
<p>1. Minutes and Matters Arising – KK The minutes from the last meeting were agreed as a true and accurate record. 1.1 NC advised transitions workplan not emailed yet, however will be done by the end of December, most items on the website. 1.2 DB to meet with CYPT re improving transitions planning and commissioning in two weeks. 1.3 NC advised she has spoken to MH regarding PCP reviews, Looking to add this into the contract however will require ASC providers to sign up to this first. Also important for there to be some summary feedback of results from the PCP feedback received. 1.4 Membership of the Partnership Board to be discussed 1.5 Correction to minutes – MP will ask Job Centre Plus to attend once membership has been confirmed. SC to amend also update minutes with other corrections. 1.6 KK has bought job roles to the meeting for discussion. KK to start report on recommendations to the board after this meeting. 1.7 Regarding the bid, NC advised that this has got through to the next stage which is a very good result. Presentation will be in January. NC advised that if MH requires any help to contact people of this group. 1.8 DB confirmed that she did raise at RIG meetings question around membership. And there are some good examples of how partnership boards work which Valuing People Now due to email information around job roles. Possibility of visiting a Partnership Board in the future. MP suggested including LD Together Network, co chairs and SL mentioned Carousel as well.</p>	<p>SC to update minutes with changes</p>
<p>2. Feedback on Membership of the Partnership Board – All 2.1 KK advised that we need to take recommendations to the Partnership Board following from this meeting to the meeting in January. <u>2.2 Chair</u> MP advised important to define status of the chair, roles and responsibilities. DB to ask Maria if she wishes to continue as chair. Agreed KK to draft new role definitions.</p>	<p>SC to gain information from</p>

<p>Agreed that the role of the partnership boards should be to scrutinise and set priorities and take forward priorities locally to help in change. Also agreed to be within Valuing People Now priorities.</p> <p>Important to clarify role of the Learning Disability Partnership Boards (LDPB) as a board meeting, not a forum for complaints.</p> <p>MP advised that people need to be clear that they are accountable and are all equal members.</p> <p>For the next meeting agreed to ask people what there role is in taking Valuing People Now forward. Agreed to ask people to discuss this in small groups also remind all what the values are.</p> <p>Recommendation to follow guidance with additional representative for adult learning following next LDPB meeting. New members could be invited and existing representatives confirmed so that the new format can commence in March.</p> <p><u>2.3 Involvement of People with Learning Difficulties.</u></p> <p>Suggestion that people should be paid for the work they do and also elected to ensure they represent the group. MP advised that if people work representing the public then any wage will be disregarded when calculating benefits. DB also mentioned that family carers should also be considered for employment.</p> <p>SL informed the meeting that there maybe a case of people needing support for meetings and MP asked members mentoring other members.</p> <p>Important to have other ways of engagement at the meetings such as DVD's also for people to be involved with the board who have complex needs – however not necessary that people attend the meetings. KK agreed at meeting with Speakout to describe the menu of options available for engagement.</p> <p><u>2.4 Agenda</u></p> <p>Agreed important to revisit the agenda to ensure it is more business like. KK suggested to remove all standard items and to have themed events throughout the year. Any issues to be taken to the sub groups for more detailed analysis.</p> <p>SL mentioned that in West Sussex they present a summary sheet around performance which is detailed enough to still provide debate and also fits in with the role of the board around scrutiny. Will also need to provide progress on actions. Agreed this would be adopted to provide performance report to each LDPB Meeting.</p> <p><u>2.5 Involvement of Sub group members.</u></p> <p>There is no direct link to sub groups in terms of membership. The meeting felt this was important to continue at least in the short term. The meeting therefore agreed to recommend that the sub group chairs continue to attend and act as advisory non voting members.</p> <p><u>2.6 Other Members</u></p> <p>The guidance reduces the number of voluntary sector representatives. All agreed that people affected by recommendations to be contacted first before the meeting.</p> <p>Role of Speakout discussed. Will need to clarify with them the amount of work and support they carry out with people already.</p>	<p>Oxfordshire of job roles.</p> <p>NC to ask Leeds for information as well.</p> <p>DB to contact Liz Rugg regarding CYPT representation</p> <p>NC to undertake work regarding projected costs for additional support for people with learning disabilities.</p> <p>KK to come back with menu of options available for engagement .</p> <p>DB to draft format of performance report.</p> <p>KK to contact voluntary sector representatives.</p> <p>KK to draft recommendations and to send out before the Partnership Board in January.</p>
<p>3.AOB None</p>	
<p>Next Meetings: 15th January 2010 10.30 -12.30 Brighton Town Hall Room 2 12th February 2010 10.30 -12.30 Brighton Town Hall Room 2 12th March 2010 10.30 -12.30 Brighton Town Hall Room 2 9th April 2010 10.30 – 12.30 Brighton Town Hall Room 2</p>	