

Thank you for wanting to help us to develop opportunities for people with learning disabilities. The Partnership Board has some money to develop opportunities. The Partnership Board has asked its sub groups to be in charge of the money. Each sub group is in charge of one area of work. The list of sub groups is on www.brightpart.org.

The sub groups are each in charge of an “allocation”, or a certain amount, of the LDDF money. The sub groups decide what sort of projects they want to use the money for. Each sub group will put on their webpage what sort of projects they want. We call that a project specification. The specifications will be on the website for at least four weeks so everyone can see them.

This is the form you use to tell a sub group that you want to do some of the work that is in their specifications. When you have filled in this form give it to the sub group leading on this area of work. The sub group’s specifications should tell you more about what information they want and how soon they need it.

Please make your bid easy to understand:

- Do not use jargon unless you explain what it means.
- Use pictures or photos if they help to explain what you are saying.
- Use simple English that is easy to understand

If you need to know more about the work you are bidding for please contact the sub group. On the webpage it tells you how to contact the sub group. If you need more information about the Learning Disability Partnership Board please contact:

Karen Kingsland, LDPB Development Worker
c/o Brighton & Hove Council
86 Denmark Villas, Hove, BN3 3TY
(01273) 293881, Karen.kingsland@brighton-hove.gov.uk

Name of Project:

Family Carers' Gateway Project

Name and contact details of person leading the project:

Chris Lau
Director
The Carers' Centre for Brighton & Hove
Community Base, 113 Queens Road
Brighton BN1 3XG

Which Partnership Board Sub Group is leading this area of work?

Chairs Planning Group

How much LDDF money does your project want in 2010-2011?

Monthly - £1,575.42

Quarterly - **£4,726.25**

Yearly - £18,905

The current funding will expire by the first week of August 2010, we would like to receive **£12,603.33** for 8 months between August 2010 and March 2011.

What is the budget (how will you spend the money) for the project and is any other money also going to be used for this project?

The Carers' Centre will employ a part time (0.6 FTE) worker to undertake the tasks specified in the bid.

Salary (NJC pt. 30) – **£14,432**

NI – **£1,075**

Pension – **£433**

Overhead/management – **£2,165**

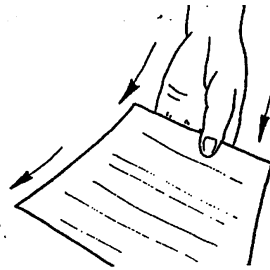
Travel expenses - **£250**

Training - **£300**

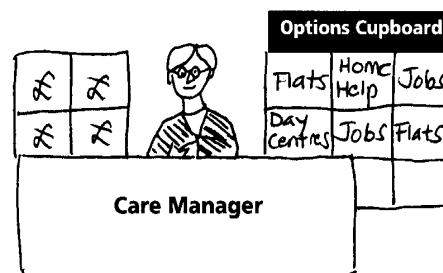
Publicity/Promotion leaflets - **£250**

Total: **£18,905**

Tell us about the Project, how it will work, what it will do, who will do it and things like that:



The Carers' Centre will continue to employ a part-time Family Carers Gateway Worker to undertake carers' assessments/reviews, complete support plans and provide assistance with completion of carers' emergency back-up plans on behalf of the Community Learning Disability Team with carers of people with learning disabilities. The assessments/reviews can best be provided by the Carers' Centre which has good contacts with carers and rich knowledge of carers' needs. We are able to work with carers who have been reluctant to engage with statutory agencies.



The Carers' Centre for Brighton & Hove will build on the positive working relationship with Community Learning Disability Team to develop, support and enhance the needs assessment work. Regular meetings with the Carer's Care Manager in the Community Learning Disability Team will be continued to share information and discuss recommendations regarding assessments/reviews and their risk ranking.



A flowchart has been developed in conjunction with the Community Learning Disability Team and the Carers' Development Manager which clarifies the referral pathway and practice guidance for the project.

The Carers' Centre will build on the existing knowledge and experience and work in partnership with the Community Learning Disability Team to support carers over the age of 65 to develop their own plans for the future and the future of the cared-for. Planning for the future is already a key feature of our existing Family Carers Gateway Worker's approach.



The Carers Centre for Brighton & Hove will advertise and publicise the Family Carers Gateway Project through its' quarterly Carers' News, Carers' Forum, the website, listening lunches, emails and events/activities. Carers over the age of 65 will be particularly targeted in order to increase the number. Working closely with the Community Learning Disability Team is crucial in receiving the right referrals.

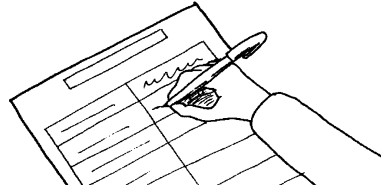
The Carers' Centre will carry out up to 4 assessments/reviews per week and submit assessments regularly to a named contact in the Community Learning Disability Team. Reviews will be scrutinised by the Community Learning Disability Team as per the agreed flowchart.



The Family Carers Gateway worker will offer written reports, as required by the Learning Disability Partnership Board. The Carers' Centre for Brighton & Hove will continue the quarterly contract review meetings with the Community Learning Disability Team to review and monitor progress of the project.

What outcomes, targets or goals would your project achieve?

- Up to 4 assessments/reviews per week will be completed by the Family Carers Gateway Worker



- Solid, strong, constructive and meaningful working relationship and partnership with the Community Learning Disability Team
- The Project will publicise this service to more carers over the age of 65, who will eventually access assessments/reviews
- Carers will continue to be offered emergency back up plans at reviews and supported with completing the forms; existing emergency back up plans will be reviewed to ensure the information is accurate
- Carers care plans will identify carers' individual needs and the interventions that have been made to support the carer, in line with person-centred principles



Person-Centred

- Following assessment/review carers will receive more effective support and services relevant to their needs. Carers care plans will identify carers' individual needs and the interventions that have been made to support the carer, in line with person-centred principles.
- The Project will support the Council to meet targets set by the government in line with Valuing People Now
- Sound recommendations will be made to inform the risk ranking carried out by the Community Learning Disability Team

Is there anything else you want us to know?

The Carers' Centre is the hub of carers in the city. We are therefore well placed to provide specific support to carers.



Building on our expertise in running young carers' assessment and family carers' assessment, we are experienced and knowledgeable in undertaking carers' assessments/reviews.

The experience of working with the Community Learning Disability Team has been constructive, positive and meaningful.

We have an established Family Carers Gateway Worker in post and have developed effective processes with the Community Learning Disability Team. This means we are well-placed to provide a continuity of care and positive outcomes for carers, and a continued high standard of carers' assessments and reviews.