

**Brighton and Hove Learning Disability Partnership Board  
Minutes of Meeting 21<sup>st</sup> March 2011**



Brighton & Hove  
Learning Disability Partnership Board  
[www.brightpart.org](http://www.brightpart.org)

**Present:**

Cllr Steve Harmer Strange Co-Chair  
Betty Vincent..... Co-Chair  
Diana Bernhardt ..... Lead Commissioner for Learning Disabilities  
Sarah Pickard ..... Link Group Support  
Sarah Watson..... Link Group  
Peggy Brown..... Link Group  
Ingrid Ashberry..... Link Group Support  
Juliette Teague ..... Carers Link Group (Transition)  
Sue Winter..... Carers Link Group (Transition) Support  
Karen Kingsland ..... Learning Disability Partnership Board Development  
Worker  
Eva Jarvis ..... Taking Part in the City Sub Group Chair and Person  
Centred Approaches Sub Group Co-chair  
Naomi Cox..... Manager Integrated Learning Disability Services and  
Person Centred Approaches Sub Group Co-Chair  
Kay Holden ..... Learning Disability Provider Forum representative  
Cameron Brown..... Healthy Lives Sub group Chair  
Lucy Westcott..... Total Communication Officer  
Joan Hicks ..... Carers Link Group  
Tess Barneveld..... Carers Link Group Support  
Jon Horseman ..... Carers Link Group  
Liz Nicholson..... Carers Link Group Support  
Allison Morrison..... On Behalf of Daniel Parsonage  
Tim Wilson..... Workforce Development Manager  
Alistair Hill..... Primary Care Trust for agenda number 8  
Louise Sigfrid..... Primary Care Trust for agenda number 8

**Sorry Couldn't Make It:**







Denise D'Souza ..... Director Adult Social Services/Lead Commissioner for  
Adult Social Care and Health  
Maureen Pasmore ..... Work and Skills Sub group Chair  
Andy Staniford..... Housing Strategy Manager  
Jenny Brickell ..... Transitions Forum Chair  
Terry Parkin..... Strategic Director of People  
Daniel Parsonage..... A Place to Live Sub group Chair  
Claire Peligry ..... Carers Link Group (Transition)  
Matthew Hellett..... Link Group  
Martyn Billings..... Link Group

**Members of the Public – 1**



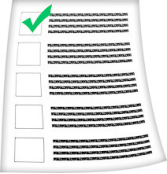



**Minute Taker:** Sarah Crowe – PA to Diana Bernhardt

# Brighton and Hove Learning Disability Partnership Board


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<p><b>1. Introduction apologies and minutes of the last meeting</b></p>	
  	<p>Minutes agreed Actions complete.</p> <p><b>Action: Sarah to add Martyn Billings to the minutes of the last meeting</b></p> <p>Cameron told everyone that the split between males and females of safeguarding alerts was 155 men and 102 women. This could be because there are more men known to social services than women. However when broken down by type of alert there is little difference.</p> <p>Karen advised that the things we check report includes everyone not just people who have had a review.</p> <p>Sue and Diana discussed the changes to the CQC scoring of care homes. Diana said that the contracts team look at services and the reviews record any issues with services. Diana asked Amaze or Speakout to contact her if they had any concerns about services.</p> <p>Diana said that the 'Things we Check Report' tells the Partnership Board if there were any concerns about services.</p>
<p><b>2. Chairs News</b></p>	
    	<p>It has been a year since the Partnership Board agreed changes to how it works. 'What We Do and Who We Are' papers have been updated and are the website now. Steve asked if everyone could have a look at this a feedback to Karen.</p> <p>After our last meeting we had an information session about the Joint Strategic Needs Assessment (JSNA) and Diana will give an update about the JSNA later in the meeting.</p> <p>There was a learning disability awareness training event on 9<sup>th</sup> February for people in the courts, police and probation service. Some members of the partnership board came along for the session in the afternoon, these were Graham, Daniel, Diana, Karen and Tess. Steve said that he also attended and the meeting was worthwhile. As well as the training in the morning, the group came up with some ideas such as training for the</p>







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 	<p>police, the courts and the prisons about what a learning disability is.</p> <p>These ideas will be put into an action plan for the groups and Diana will report back to the Partnership Board on these actions.</p> <p>Steve updated everyone about the Autism Strategy and that the scrutiny report had been written and was available on the council website with the executive summary which has been agreed in principle. The report has been well received and is for Brighton and Hove City Council and partners. Diana said that a stakeholder group has been set up and she will be providing updates to the Partnership Board.</p>
<p><b>3. Things we check report</b></p>	
  	<p>Diana told everyone about the Things We Check report, and that the target for reviews was 8 out of 10. Cameron said that he was confident that the target would be met. The number of carers reviews is still to be completed.</p> <p>So far there have been 46 safeguard alerts.</p> <p>The target for people in work is currently 16% and the number in Brighton and Hove is 15% this is good but we want to improve this.</p> <p>The numbers for people with Self Directed Support has decreased. <b>Action: Cameron to feedback why this has happened</b></p> <p>The Thumbs Up campaign is doing well and we will continue to count the number of companies signed up to the pledge.</p> <p>There are 65% of people in settled accommodation at the moment which is similar to last year and we want this to continue.</p> <p>Karen will be setting up a further meeting in June to discuss the annual report.</p> <p><b>Action: Karen to set up a special meeting in June</b></p>
<p><b>4. Link Group &amp; Big Meeting Update</b></p>	







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   	<p>Sarah from the link group talked about the last Big Meeting and Advocacy group.</p> <p>The Advocacy group has been speaking to lots of groups in the city about learning disabilities and have attended the fire station. The Tuesday group visited the library and also there was a visit to the Brighton Centre to make information better.</p> <p>At the Big Meeting 26 attended and 3 from new services. They talked about the budget. Only two people knew what self directed support was and would like more information.</p> <p>The people at the meeting had different views about sharing staffing as they thought it is good to meet new people however they were worried about strangers coming to the service.</p> <p>5 people wanted to be a secret shopper and the group will look into this at the next meeting.</p> <p><b>Action: Sarah to send Karen the presentation from the link group to be shared with the Partnership Board</b></p> <p><b>Action: Agreed for more information to be given to the link group about self directed support.</b></p>
<p><b>5. Carer's Link Groups Update</b></p>	
 	<p>Jon said that Diana attended the last meeting which was good and talked to carers about the budget.</p> <p>At the meeting people asked questions about people living out of area and how to move people back to Brighton and Hove as well as questions about the budget.</p>
<p><b>6. How the money is spent</b></p>	<p>Diana talked about how the money is spent.</p> <p>Nearly three quarters of the money spent is on accommodation services.</p> <p>LDDF is continuing and the priority will be to spend money on involving people with learning disabilities and their families. With the changes in health it is a good time to look at doing things differently and the council will involve groups not</p>
	

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  	<p>represented at the moment. <b>Action: Diana to visit Speakout, Amaze, Carers Centre in the future to discuss this more.</b></p> <p>Sarah asked if there could be timeframe about LDDF as at the moment there is a lot of uncertainty. Diana said that a letter will be sent out to groups before next week.</p> <p>Diana said that details of the budget are still being worked through.</p> <p>There is work being done to reduce costs such as personalisation and making sure the right price is paid for services through detailed reviews.</p> <p>Juliette asked if the council was doing any work regarding complex needs and challenging behaviour. Diana said that a framework agreement is being set up and that West and East Sussex maybe joining.</p>
<p><b>7. Discussion and Small group work about how money is spent</b></p>	
  	<p>Karen explained that everyone will talk about how the money is spent and asked if everyone could break into groups and discuss any particular questions or ways which money could be better spent.</p> <p>All the notes were collected and will be sent out to everybody.</p>
<p><b>8. Joint Strategic Needs assessment</b></p>	
  	<p>Alistair from the PCT and Diana told everyone what was happening with the JSNA</p> <p>Alistair thanked the people who had worked on the JSNA and for their work.</p> <p>The JSNA is for people over 18 and includes information about what people with learning disabilities need. The plan will also help to plan services and be part of the work of the Partnership Board.</p> <p>The report suggested actions such as:</p> <ul style="list-style-type: none"> <li>• Developing a housing plan for learning disabilities</li> <li>• Help people to move on from residential care</li> </ul>

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  	<ul style="list-style-type: none"> <li>• To collect better information on need and to make it easier for people to get information</li> <li>• To continue good work to improve access to health services.</li> <li>• To continue to support people into work and to make sure women have opportunities to work as well.</li> </ul> <p>Some people wanted more time to think about the report so did not vote. It was agreed that people would vote by email.</p> <p><b>Action: Karen to organise vote by email.</b></p> <p>Eva asked why there had not been any information about taking part and citizenship. Diana agreed this was needed as not in the JSNA. She suggested to include this is the annual report. Agreed to make sure taking part and citizenship were included in annual report.</p>
<p><b>9. Valuing People Now Event</b></p>	
	<p>Sarah, Sarah and Karen told everyone about the Valuing People conference.</p> <p>Partnership Boards shared the good work they had been doing and the way that lives had improved in the last 10 years.</p> <p><b>Action: Karen to send link about the way one local authority sends out letters from GP's</b></p> <p>Karen told everyone about the second day of the event and that there were to be changes to Valuing People Now.</p> <p>Some Partnership Boards are ending but the work will continue and could be part of the new Health Well Being Boards.</p>
<p><i>Information Session</i></p>	<p>There was no information session at the meeting</p>
 	<p style="text-align: center;"><b><u>MEETING DATES FOR 2011</u></b></p> <p style="text-align: center;"><b>All at the Banqueting Suite Hove Town Hall from 10am-1pm</b></p> <p><b>If everyone could arrive at 9.45 am and get a drink it will help the meeting start on time</b></p> <ul style="list-style-type: none"> <li>• 23<sup>rd</sup> May 2011</li> <li>• 18<sup>th</sup> July 2011</li> </ul>

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- 19<sup>th</sup> September 2011
- 21<sup>st</sup> November 2011